

## **FRIENDS OF THE ESTHERVILLE PUBLIC LIBRARY**

Friends of the Estherville Public Library are a non-profit citizen's group, which believes in the importance of books and libraries for people of all ages. The Friends of the Estherville Public Library support and encourage the growth of Public Library service in Estherville and the betterment of facilities for individual reading and research. Friends acknowledge the Public Library as a primary center of influence in the educational and cultural life of this community.

The Friends of the Estherville Public Library encourages bequests, gifts and memorials.

The organization currently sponsors programming and special events, purchases equipment and furnishings, and helps to fund special projects and additional services for the library.

Information regarding the Articles of Incorporation, By-Laws, Tax Number, and Corporation Summary are available at the Estherville Public Library.

Please note that donated items may be used for the Friends sale, Little Free Libraries, the Free Rack, or transferred to another eligible organization as needed. Also note that staff members cannot assign a value to donated items, though they can verify the type and quantity of the items (such as "25 hardcover books").

Donors have the option of donating to the Estherville Public Library (see the Gifts and Memorials Policy), or the Friends of the Estherville Public Library.

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The Estherville Public Library has established the Friends of the Library organization as a vehicle for gifts, bequests, memorials, and fundraisers. These contributions should be designated to the Friends of the Library.

### **FRIENDS OF THE ESTHERVILLE PUBLIC LIBRARY FORM FOR THE ACCEPTANCE OF GIFTS AND MEMORIALS**

Donor Signature: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Date: \_\_\_\_\_ Number of items: \_\_\_\_\_

Memorial in the name of: \_\_\_\_\_

In honor of \_\_\_\_\_

If money is donated, Amount: \_\_\_\_\_

Item to be bought: \_\_\_\_\_

Books – Subject matter: \_\_\_\_\_

Other: \_\_\_\_\_

Staff Initials: \_\_\_\_\_